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No. 3/50/2017-3FPPC/137423 *Handwritten signature*

Government of Punjab
Department of Finance
(Finance Pension Policy & Coordination Branch)

Dated, Chandigarh, 14.12.18

To

All heads of the Departments,
Commissioner of the Divisions,
Registrar, Punjab and Haryana High Court,
District and Session Judges and,
All Deputy Commissioners in the State.

Subject: Regarding simplification of disbursement of pensionary benefits in respect of Old Pension Scheme in view of the decision taken in the meeting of Council of Ministers held on 18.03.2017

Sir/Madam,

I am directed to invite your attention to the instructions issue by the Department of Finance, vide its letter No. 3/50/2017-3FPPC/1156618 dated 01.02.2018 whereby the procedure with regard to the release of pensionary benefits was simplified in view of the decision of the cabinet meeting dated 18.03.2017. The Department of Finance has also issued the following instructions in the recent pass to implement the order dated 22.10.2013 passed by the Hon'ble High Court in CWP No. 25733 of 2012 and order dated 30.09.2016 in CWP No. 2866 of 2014:-

Sr No.	Instructions No. & Date	Subject	Crux of the instructions
1.	No. 4/13/2013-1FPPC/1010607 dated 27.06.2017	Implementation of judgment dated 22.10.2013 of Hon'ble Punjab and Haryana High Court in CWP No. 25733 of 2012- A.P. Sharma and others Vs State of Punjab and others	Instructions issued vide letter No. 3/39/09-3FPPC/576 dated 13.06.2012 were withdrawn and pension of pre 01.01.2006 retirees was to be recomputed w.e.f. 01.12.2011.
2	No. 4/13/2013-1FPPC/1035969 dated 02.08.2017	Implementation of judgment dated 30.09.2016 in CWP No. 2866 of 2014 titled as Karanvir Singh & others Vs. State of Punjab & others	Pension of post 01.01.2006 retirees was also to be refixed w.e.f. 01.12.2011 on the same lines as has been provided for pre 01.01.2006 retirees.
3	No. 4/13/2013-1FPPC/1066963 dated 18.09.2017	Implementation of judgment dated 30.09.2016 in CWP No. 2866 of 2014 titled as Karanvir Singh & others Vs. State of Punjab & others.	1. Clarification with an illustration was issued to refix the pension w.e.f. 01.12.2011; 2. It was also clarified that Pension Sanctioning Authority will send the revised pension case to AG Punjab for authorization, who will issue the revised authority to DTO/Bank.
4	No. 4/13/2013-1FPPC/1089742 dated 24.10.2017	Implementation of Judgment dated 30.09.2016 in CWP No. 2866 of 2014 titled as Karanvir Singh & others Vs. State of Punjab & others and Judgment dated 22.10.2013 in CWP No. 25733 of 2012- A.P. Sharma & others Vs/ State of Punjab & others - Clarification reg.	It was clarified that the procedure of revision of Pension, as per clarification issued vide letter dated 18.09.2017 will also be applicable to pre- 01.01.2006 retirees.

2. As per the instructions/clarifications as enlisted in the above table, the revision of pension cases is to be authorized by the Accountant General Punjab. However, as per the instructions dated 01.02.2018, under para 2(iii), the revision of pension/Family pension/gratuity is sanctioned at the level of Pension Sanctioning Authority and an endorsement of the same is to be sent to Accountant General Punjab & DTO/Bank. Accordingly a confusion has arisen with regard to the appropriate authority to revise the pension/family pension/gratuity.

3. The matter has been reconsidered by the Department of Finance in consultation with AG (A&F), Punjab and it is clarified as under:-

- a) The instructions as enlisted in table above i.e category 1 to 4 be implemented as such, i.e. revision of pension cases is to be authorized by AG, Punjab;
- b) The partial modification of instructions dated 01.02.2018, the following procedure shall henceforth be adopted for the pensionary benefits:-

- (i) Since the service rendered by an employee beyond the date of retirement on superannuation does not count for the qualifying service for pension, all the pensionary benefits (except leave encashment and Group Insurance Scheme) shall be determined/approved as per the existing rules contained in Chapter IX, Punjab Civil Services Rules, Vol-II before the date of superannuation, irrespective of whether the employee may seek extension in service beyond the date of superannuation or not.

The column in Pension Payment Order (PPO) regarding "Date of Commencement of Pension" be left blank by the office of Accountant General (A&F), Punjab at the time of issuance of PPO since the date of actual retirement of the employee may not be known to the O/o Accountant General (A&F), Punjab. This column shall be filled by the concerned District Treasury Officer on the certification of the Pension Sanctioning Authority regarding the date of actual retirement of the employee.

The pension and pensionary benefits shall, however, become payable only from the following day of the actual date of retirement on normal superannuation or after the extended period of service, as the case may be.

- (ii) It has also been decided that henceforth, the payment of Death cum Retirement Gratuity (DCRG) shall be made by the Treasury/Bank as in the cases of pension and commutation of pension to curtail the delays. In case, any recoverable government due from the employee comes to the notice of government after the submission of the pension case to the Accountant General, Punjab, the same shall be affected from the leave encashment payable to the pensioner at the level of Pension Sanctioning Authority.



- (iii) It has also been decided that except category 1 to 4 above the concerned Pension Sanctioning Authority shall sanction the revision of pension/family pension and/ or the amount of DCRG and issue authority at its own level purely on provisional basis as per the Performa enclosed. Thereafter, the Pension Sanctioning Authority shall forward all such cases where it has revised pension/family pension/DCRG on provisional basis to the Accountant General (A&E), Punjab for issuing final authority. The concerned District Treasury Officer shall grant the benefit of revision of pensionary benefits on the basis of such provisional sanction issued by the Pension Sanctioning Authority. Pension Sanctioning Authority shall be responsible for any excess payment to the pensioner/family pensioner on the basis of provisional authority issued at its level & any payment, made in excess, shall be recovered from the Pension Sanctioning Authority & its subordinate staff. Pension Sanctioning Authority shall ensure correctness of the payment with the final authority issued by the O/o Accountant General (A&E), Punjab.
- (iv) The O/o Accountant General (A&E), Punjab shall finalize the pension revision cases **received in their office as on the date of issuance of these instructions** at their level. The remaining cases, which are either in the pipeline or the cases which are with the Pension Sanctioning Authorities and have not yet been sent to the O/o AG (A&E) shall be decided by the Pension Sanctioning Authorities in accordance with the procedure as laid down above.
- (v) A copy of the following documents shall be ensured to be sent by the concerned authorities to the O/o Accountant General (A&E), Punjab for updation of their record:
- a) Copy of provisional authority for revision of rate of pension/family pension and/or the amount of DCRG issued by the Pension Sanctioning Authority to the office of Accountant General (A&E), Punjab and to the concerned District Treasury Officer (Specimen attached as Annexure); and
 - b) Copy of sanction of the revised basic pay and also of change in qualifying service, if any, issued by the Competent Authority due to which revision of pensionary benefits has been necessitated.

4. **These instructions shall be applicable from the date of issue of this letter.**
5. Meticulous compliance of these instructions may kindly be ensured.

Sangit
Under Secretary Finance
Ben

Endst. No. 3/50/2017-3FPPC/ 1374237/2

Dated, Chandigarh the 14/12/18

A copy is forwarded to the following for information and necessary action:

1. The Chief Secretary to Government of Punjab.
2. All the Financial Commissioners and Principal Secretaries and Administrative Secretaries to the Government of Punjab.
3. Resident Financial Commissioner, Punjab, Punjab Bhawan, Copernicus Marg, New Delhi.
4. Advocate General, Punjab, Chandigarh.

Swarn Singh
Superintendent

Endst. No. 3/50/2017-3FPPC/ 1374237/3

Dated, Chandigarh the 14/12/18

A copy is forwarded to the following for information and necessary action:-

1. Accountant General (Audit), Punjab, Chandigarh.
2. Accountant General (A & B), Punjab, Pension III Branch, Sector 17, Chandigarh.
3. Secretary to Government of Himachal Pradesh, Department of Finance, Shimla.
4. Secretary to Government of Haryana, Department of Finance, Chandigarh.
5. Secretary to Punjab Vidhan Sabha, Chandigarh.
6. Finance Secretary, Chandigarh Administration (U.T.), Chandigarh.
7. Accountant General, Haryana, Chandigarh.
8. Accountant General, Himachal Pradesh, Shimla.
9. Director, Treasury & Accounts, Punjab, Finance and Planning Bhawan, Sector 33, Chandigarh.
10. All District Treasury Officers in the State of Punjab.
11. Assistant Pay and Accounts Officer, Punjab Bhawan, New Delhi.
12. Director, Pensions and Pensioners' Welfare, Punjab, Chandigarh.
13. Director, Public Relations, Punjab, Chandigarh.
14. Additional director, IAO (R), Sector 33, Chandigarh.
15. Deputy Director, Pension, Forest Complex, Sector 68, Mohali.
16. Examiner, Local Fund Accounts, Sector 17, Chandigarh.
17. Chief Accountant, Reserve Bank of India, Department of Government and Bank Accounts, Central Office C-7, Bandra Kurla Complex, Post Box No. 8143, Bandra, Mumbai.
18. Secretary, Punjab State Electricity Board, The Mall, Patiala.
19. Principal Secretary Finance, Uttarakhand-4, Subhash Road, Secretariat, Dehradun-248001.
20. Accountant General, Uttarakhand, Oberoi Motor Building, Saharanpur Road, Majra, Dehradun -248171.
21. Accountant General (A&E), Allahabad, Uttar Pradesh.

Swarn Singh
Superintendent

Endst. No. 3/50/2017-3FPPC/ 1374237/4

Dated, Chandigarh the 14/12/18

A copy is forwarded to Secretary to Govt. of Punjab, Information and Public Relations Department and Director, Information and Public Relations, Punjab, Chandigarh for information and necessary action.

Swarn Singh
Superintendent

Endst. No. 3/50/2017-3FPPC/ 1374237/5

Dated, Chandigarh the 14.12.18

A copy is forwarded to the Managing Director, Punjab Infotech with a request to upload these instructions on the official website of Punjab Government.


Superintendent

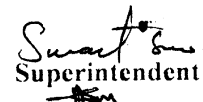
Endst. No. 3/50/2017-3FPPC/ 1374237/6

Dated, Chandigarh the 14.12.18

A copy is forwarded to the following for information and necessary action:

1. The General Manager, Operation, Parliament Street, State Bank of India, New Delhi;
2. Development Manager (P&S Banking State Bank of India), The Mall, Patiala;
3. Regional Manager, Indian Overseas Bank, Showroom Nos. 11-13, Madhya Marg, Sector-7-C, Chandigarh;
4. Regional Manager, Central Bank of India, Regional Office, 427-A Ghumar Mandi Ludhiana;
5. Regional Manager, Central Bank of India, Regional Office, 1, Queens Road, Civil Lines, Amritsar;
6. Regional Manager, State Bank of India, Zonal Office PB Nos 113, 68-69 Bank Square Sector-17, Chandigarh;
7. The Zonal Manager, Bank of India 181-82, Sector 17, Chandigarh;
8. Punjab National Bank, Feroze Gandhi Market, Ludhiana;
9. Regional Manager, Punjab National Bank, Regional Office, Neeland Road, Amritsar;
10. Regional Manager, Punjab National Bank, Regional Office Feroze Gandhi Market, Pakhowal Road, Ludhiana;
11. Regional Manager, Punjab National Bank, Regional Office, Civil Lines, Jalandhar;
12. Regional Manager, Punjab National Bank, Regional Office, Jalandhar Road, Hoshiarpur;
13. Regional Manager, Punjab National Bank, Kapurthala;
14. Zonal Office, Punjab National Bank, Sector 17, Chandigarh;
15. Manager, State Bank of India, Banking operations department, Local Head office, Sector-17, Chandigarh;
16. Zonal Manager, United Commercial Bank, Zonal Office, SCO no. 1092-93, Sector-22 C, Chandigarh;
17. Divisional Manager, United Commercial Bank, Divisional Bank, 1st floor, Bank Square, Sector 17, Chandigarh;
18. Divisional Manager, United Commercial Bank Bldg., 3rd floor, Sector-17, Chandigarh;
19. Divisional Manager, United Commercial Bank, MC Chowk, Jalandhar;
20. Regional Manager, PNB, Dharamshala, H.P.;
21. Regional Manager, Punjab National Bank, Regional Office, Karnal, Haryana;
22. Regional Manager, Oriental Bank of Commerce, Sector 17, Chandigarh;
23. The President, Government Pensioners Association, Kothi no. 2786, Sector-22-C, Chandigarh;
24. General Secretary, The President, Punjab Secretariat Services (Retd.) Officers Asso., H.No.222, Sector-44A, Chandigarh.
25. The Secretary, Punjab State Electricity Board, The Mall, Patiala;
26. President, Punjab Government Pensioners Association (Regd.) Ferozepur;

27. Examiner, Local Fund Accounts, Punjab, Chandigarh;
28. Regional Manager, Oriental Bank of Commerce, The Mall, Patiala;
29. Regional Manager, Oriental Bank of Commerce, The Main Road, Jalandhar;
30. Regional Manager, Punjab & Sind Bank, Sector-17, Chandigarh;
31. Manager, Indian Overseas Bank, Regional office, 550/1, College Road, Fountain Chowk, Civil Line Ludhiana;
32. Manager, Central Bank of India, Sector-17, Chandigarh;
33. Regional Manager, Indian Bank, SCO-189-192, Sector-7 C, Chandigarh;
34. J.K Sharma Sanchalok Pensioners Helpline 169/2 Heera Mahal Colony Nabha, Distt. Patiala;
35. Registrar Guru Nanak Dev University, Amritsar;
36. President, Pensioners & Senior Citizens Welfare Association, 762, Sec 60, Mohali;
37. President, Pensioners Welfare Association, Room no. 110, D-block, Mini Secretariat, Patiala 147001;
38. President, Retired Teachers & other Pensioners Welfare Association, 259, Kirti Nagar, Ferozepur City;
39. President, Government Pensioners Association, 3018, Sector 28-D, Chandigarh-160018;
40. Principal Secretary, Finance, Uttarakhand-4, Subash Road, Secretariat, Dehradun- 248001;
41. Accountant General, Uttarakhand, Oberoi Motor Building, Sharanpur Road, Majra, Dehradun-248171;
42. General Manager, Punjab National Bank, Transaction Banking Division, Rajindra Bhawan, Rajindra Place, New Delhi;
43. President, Pensioners Association (Regd.), Kothi no. 820, Phase 7, Mohali;
44. UCO Bank Head office, Finance Department 2 India Exchange Place 3rd Floor, Kolkatta 700001;
45. Accountant General, (A&F), Allahabad, Uttar Pradesh;
46. General Secretary, Govt. Pensioners Association (Regd.) 1618, Sector 15, Panchkula;
47. Asst. General Manager, State Bank of India, C.P.P.C. 2nd Floor, Sector 5, Panchkula;
48. President, Punjab Irrigation, Retired Engineers Welfare Association, SCO 212, Sector 36D, Chandigarh;
49. President, Punjab State Pensioners Mahasangh, W. No. 3, Samrala;
50. President, Punjab Pensioners Welfare Association (Regd.), Distt. Hoshiarpur, H.O. R.No. 19, Mini Secretariat, Hoshiarpur;


Superintendent

(Name and address of office)

No.

To

The DISTRICT TREASURY OFFICER,

Dated, the

Subject: Change in Rate of Pension/Family Pension/DCRG of Shri/Smt. holder of PPO No. due to change in Basic Pay.

....., holder of PPO/No., is drawing Basic Pension at the rate of Rs. per month with effect from from your Treasury. His/Her Rate of Basic Pension has been revised to Rs. (Rupees.....) w.e.f. Out of the Revised Pension of Rs. has been already commuted. So, the Pensioner will get a Net Revised Basic Pension of Rs. (Rupees.....).

2. The Rate of Basic Family Pension has been revised to Rs. (Rupees.....) w.e.f. He/She is already drawing Basic Family Pension of Rs. (Rupees.....).

3. The amount of Death cum Retirement Gratuity has also been revised to Rs. He/She has already received DCRG of Rs. which may be adjusted from the revised amount of DCRG. So, the pensioner will get the balance amount of Rs. (Rupees.....). The outstanding Govt. dues, if any, may be adjusted at your level.

4. The pensionary benefits have been revised on provisional basis in view of the change in Basic Pay/Dearness Relief.

5. The Arrear of Pension, if any, may be disbursed to him/her at an early date after making adjustment of the payments of the Pension/Relief already made to the pensioner.

6. The Dearness Relief is admissible as per Punjab Govt. Rates for pensioners.

7. An entry in this regard has been made in the Service Book.

8. You are requested to acknowledge the receipt of this letter.

(Pension Sanctioning Authority)

Copy for information and necessary action to:

1. Accountant General (A&E), Punjab, Sector 17E, Chandigarh.
2. Accountant General (Audit), Punjab, Sector 17E, Chandigarh.
3. (Concerned Drawing and Disbursing Officer).....
4. (Concerned Bank).....
5. (Name of Pensioner/Family Pensioner).....

He/She is advised to contact the District Treasury Officer to receive the payment of his/her Pension/Family Pension at the Revised Rate as well as arrears, if any.

(Pension Sanctioning Authority)